

137-055-7120

Responding Oregon Administrator Responsibilities -- General Provisions

(1) Within 75 calendar days of receipt of an Interstate Child Support Enforcement Transmittal Form, a UIFSA Action Request Form or other alternative state form and documentation from its interstate central registry, the administrator shall:

(a) Provide location services in accordance with 45 CFR 303.3 if the request is for location services or the form or documentation does not include adequate location information on the obligor;

(b) If unable to proceed with the case because of inadequate documentation, notify the initiating state of the necessary additions or corrections to the form or documentation;

(c) If the documentation received with a case is inadequate and cannot be remedied without the assistance of the initiating state, the administrator shall process the case to the extent possible pending necessary action by the initiating state.

(2)(a) Within ten working days of locating the obligor in a different jurisdiction within the state, the administrator shall forward the form and documentation to the appropriate branch office and notify the initiating state and central registry of its action;

(b) Notwithstanding the provisions of subsection (2)(a) of this rule, the administrator is prohibited from forwarding cases when such action would unnecessarily delay services.

(3) Within ten working days of locating the obligor in a different state, the administrator shall:

(a) Return the form and documentation, including the new location, to the initiating state, or if directed by the initiating state, forward the form and documentation to the central registry in the state where the obligor has been located; and

(b) Notify its state's central registry where the case has been sent by documenting the case record.

(4) The administrator shall provide any necessary services as it would in intrastate cases by:

(a) Establishing paternity in accordance with OAR 137-055-7140;

(b) Establishing a child support obligation in accordance with OAR 137-055-7140;

(c) Processing and enforcing orders referred by another state using appropriate remedies applied in intrastate cases in accordance with OAR 137-055-7140;

(d) Reviewing and adjusting child support orders upon request in accordance with OAR 137-055-7140; and

(e) Collecting and monitoring any support payments from the obligor and forwarding payments to the initiating state no later than 15 calendar days from the date of initial receipt in the responding state. The payment shall include sufficient information to identify the case, indicate the date of collection as defined under 45 CFR 302.51(a), and include the responding state's identifying code as defined in the Federal Information Processing Standards (FIPS) issued by the National Bureau of Standards of the Worldwide Geographic Location Codes issued by the General Services Administration.

(5) The administrator shall provide timely notice to the initiating state in advance of any formal hearings which may result in establishment or modification of an order.

(6) The administrator shall notify the initiating state within ten working days of receipt of new information on a case by submitting an updated form or a computer-generated replica in the same format and containing the same information.

Stat. Auth.: ORS 25.729 and section 2, chapter 73, Oregon Laws 2003
Stats. Implemented: ORS 25.729 and ORS 110