



Oregon Department of Justice

Oregon Child Support Program

Supporting Parents to Support Children

Division of Child Support

PO Box 14680

Salem OR 97309

800-850-0228

OregonChildSupport.gov

School Confirmation of Enrollment - Child Attending School

ORS 107.108; OAR 137-055-5110

Student's Full Name:

Student ID:

Paying Parent's Name:

Child Support Case #:

This form must be completed by the school and returned to the student.

If completing this form during a regularly scheduled break, responses should be based on the student's status as of the end of the recently concluded term.

1. Is the student enrolled in at least half of a full-time course load as defined by your school?

☐ Yes ☐ No

2. Is the student maintaining satisfactory academic progress as defined by your school?

☐ Yes ☐ No

3. Has the student provided you with an authorization that gives your school the authority to release academic records regarding the student's enrollment status, academic progress, courses, and grades to the paying parent identified above? (Do not indicate Yes if your school requires additional documentation to release information and the student has not submitted the necessary documentation.)

☐ Yes ☐ No ☐ Additional documentation is required

Date

Printed Name of Registrar or School Official

Name of School

Signature of Registrar or School Official

School Contact Phone Number

Signature of the Student (if required by the school)

Students: You must send a copy of the completed form to the Oregon Child Support Program and the paying parent unless there is an order for non-disclosure on the case. If there is an order for non-disclosure, you only need to send the required documents to us.

Submit the completed form through your online account, or send by mail, email, or fax to:

Oregon Child Support Program
PO Box 14680
Salem, OR 97309
Phone: **503-986-5137**
Fax: 503-986-0543
Email: CAST@doj.state.or.us